



Nashville Chinese School - Student Placement Request Form  
 大納城中文學校 - 學生編班提議表格

Form must be completed per request for placement change not at end of the academic year  
 表格只適用於學年中的編班提議

Semester/Year (學期/學年) Fall \_\_\_\_\_ Spring \_\_\_\_\_ Academic Year: \_\_\_\_\_

Student's Name (學生姓名) Name \_\_\_\_\_ Class \_\_\_\_\_

Request by (提議人): \_\_\_\_\_ Relationship with student (與學生關係): \_\_\_\_\_

Signature 簽名: \_\_\_\_\_ Date (日期): \_\_\_\_/\_\_\_\_/\_\_\_\_

Teacher of current class 現時班級老師: \_\_\_\_\_

Teacher of intended class 提議班級老師: \_\_\_\_\_

Language Coordinator 教務: \_\_\_\_\_

Request Statement: (提議緣由)

Student Assessment 學生學習評量:

1. Current Teacher 現時班級老師:
2. Teacher of intended class 提議班級老師:
3. Language Coordinator 教務:
4. Teacher/Parent discussion summary:  
老師/家長討論:
5. Other referee:  
其他參考


Supporting materials/document: 證明材料/文件:

1. Past class homework/quiz/examination result:  
過去作業/小考/學期末考:
2. Current class homework/quiz/examination result:  
現在作業/小考/學期末考:
3. Intended class evaluation result:  
提議班級評量:
4. Others 其他:


--- Official Use Only --- (此欄由學校填寫)  
 Internal Evaluation 內部評估:

Meeting Date 會議日期:

Attendees 與會者:

Name (Print)

Signature/Date

1. Language Coordinator Name 教務:
2. Current class teacher Name 現時班級老師:
3. Intended class teacher Name 提議班級老師:
4. Others (Specify name) 其他(註明):

Minutes 會議紀要:

Recommendation 編班建議:

NOTES 附註:

1. Attached any materials if necessary. 如有必要, 請附上任何材料
2. After evaluation, the language coordinate submits the form, the evaluation, the supporting materials to the Principal for final decision.  
評估後, 教務提交表格, 評估和證明材料給校長作最後決定